

# Request to Change Major



NYU

TANDON SCHOOL OF ENGINEERING

Graduate Academics

## INSTRUCTIONS

Students may use this form to apply to change their major or degree program. Once the form has been approved and signed by the current advisor and the advisor of the new program, e-mail the form to ja2950@nyu.edu for final approval and processing.

## STUDENT INFORMATION

_____	_____	N	_____
First Name	Last Name		Univ. ID#
_____	_____	_____	_____
E-mail Address	Telephone Number		Net ID
Foreign Student	Permanent Resident	U.S. Citizen	
_____	_____	_____	_____
Academic Home Department	Signature		Date

## REQUESTED CHANGES -- Note: No change of degree or major is allowed in the first or final semester.

### A. CHANGE DEGREE

FROM:

TO:

**Note: This form cannot be used to change from a Certificate to an M.S. program, nor from an M.S. to a Ph.D. program. In both cases the student must formally apply to the program.**

Ph.D.

M.S.

M.S.

Certificate

### B. CHANGE MAJOR

\_\_\_\_\_

From

\_\_\_\_\_

To

**STUDENTS: DO NOT WRITE BELOW THIS LINE**

## ADMINISTRATIVE ACTION

Approved

Denied

Conditions (if any):

\_\_\_\_\_

Existing Department Advisor

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

**As advisor for the program I have reviewed the student's academic record and have determined that the student meets the admission requirements for the new program.**

Approved

Denied

Conditions (if any):

\_\_\_\_\_

New Department Advisor

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Approved

Denied

Conditions (if any):

Effective Date:

\_\_\_\_\_

Semester - Year

\_\_\_\_\_

Graduate Academics

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

\_\_\_\_\_

Registrar's Office

\_\_\_\_\_

Signature

\_\_\_\_\_

Date