


Self-Registering for a Lab

Within BioRAFT, lab membership is managed by the Principal Investigator or their delegate, referred to as a Group Compliance Liaison. Some groups may have opened enrollment to their group.

If upon login you see the below prompt notifying you that you are not a member of a lab, you may self-register by clicking the link highlighted by the orange arrow.

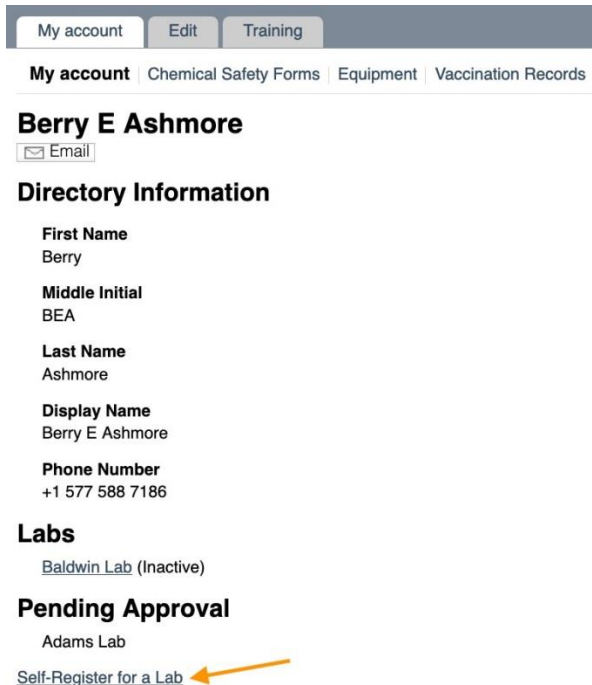
Welcome to BioRAFT

Please Read: [CDC COVID-19 Information](#)

 Please note: According to our records you are not a member of a research laboratory at this institution. This does not prevent you from using this online system, but it may limit the amount of functionality that you see. If you believe our records are in error, please contact EHS, your Principal Investigator or a lab manager and ask them to add you as a lab member in BioRAFT. If you need help, click the Contact Us link at the bottom of the page.

If you are in a lab or other group that permits self-registration, please [self-register](#) now.

If you are already a member of a lab you will see the above prompt upon login. You may self-register for another group by viewing your profile within BioRAFT. At the bottom of the page, you may click the link to “Self-Register for a Lab.”



The screenshot shows the BioRAFT user interface. At the top, there are navigation tabs for 'My account', 'Edit', and 'Training'. Below these, a sub-menu for 'My account' includes 'Chemical Safety Forms', 'Equipment', and 'Vaccination Records'. The user's name is 'Berry E Ashmore', with an 'Email' icon next to it. Under 'Directory Information', the following details are listed: First Name: Berry; Middle Initial: BEA; Last Name: Ashmore; Display Name: Berry E Ashmore; Phone Number: +1 577 588 7186. The 'Labs' section shows 'Baldwin Lab (Inactive)'. The 'Pending Approval' section shows 'Adams Lab'. At the bottom of the 'Pending Approval' section, there is a link 'Self-Register for a Lab' with an orange arrow pointing to it.



The next screen will allow you to select a group from the dropdown to self-register with. After selecting the group, click **“Next”** to proceed to the next step.

Self-Registration Wizard

Select the group that you would like to self-register for:

Group Name:

Click the next button to set your Designation and Job Activities

Here you will identify your Designation within this group, as well as the job activities that you are involved in. After you have finished navigating through the tabs and selecting the appropriate options, click **“Register.”**

Self-Register for the Adams Lab

You are joining:

Lab Name: Adams Lab
Principal Investigator: Dr. Renato H Adams
Department: Medicine
Location: 224 Beyrent School of Medicine

Please select your designation, and the job activities that are relevant to your work in the Adams Lab.

Designation:

Job Activities

Biological Animals Chemical Radiological Physical Vehicles General

- Works with Viral Vectors which May Infect Humans
- Works with Biological Materials
- Works with Biosafety Level 2 Materials
- Works with Biosafety Level 3 Materials
- Exposed to Bloodborne Pathogens or Human Source Materials
- Works with Biosafety Level 2+ Materials
- Works with Select Agent Organisms
- Works with Recombinant and/or Synthetic Nucleic Acids
- Ships Biological/Infectious Materials

By clicking 'Register' you certify that the information you entered is accurate to the best of your knowledge. You will be notified via email of any training requirements. You will also be notified via email when you have been approved as a member of this group.

A confirmation message will appear in green after successful completion of this process. Your PI and/or Group Compliance Liaison will review your request and then approve or deny membership.

Self-Registration Wizard

You have self registered for the Adams Lab, with the designation of Research Assistant. Your registration is pending approval. Our system will notify you once you have been approved.

Select the group that you would like to self-register for:

Group Name:

Click the next button to set your Designation and Job Activities