Self-Registering for a Lab

Within BioRAFT, lab membership is managed by the Principal Investigator or their delegate, referred to as a Group Compliance Liaison. Some groups may have opened enrollment to their group.

If upon login you see the below prompt notifying you that you are not a member of a lab, you may self-register by clicking the link highlighted by the orange arrow.

If you are already a member of a lab you will see the above prompt upon login. You may self-register for another group by viewing your profile within BioRAFT. At the bottom of the page, you may click the link to “Self-Register for a Lab.”
The next screen will allow you to select a group from the dropdown to self-register with. After selecting the group, click “Next” to proceed to the next step.

**Self-Registration Wizard**

Select the group that you would like to self-register for:

- **Group Name:**
  - [Dropdown or input field]

Click the next button to set your Designation and Job Activities

- **Next**
- **Cancel**

Here you will identify your Designation within this group, as well as the job activities that you are involved in. After you have finished navigating through the tabs and selecting the appropriate options, click “Register.”

**Self-Register for the Adams Lab**

You are joining:
- **Lab Name:** Adams Lab
- **Principal Investigator:** Dr. Renato H Adams
- **Department:** Medicine
- **Location:** 224 Bayard School of Medicine

Please select your designation, and the job activities that are relevant to your work in the Adams Lab.

- **Designation:** Research Assistant

- **Job Activities**
  - [Checkboxes or dropdown for job activities]

By clicking ‘Register’ you certify that the information you entered is accurate to the best of your knowledge. You will be notified via email of any training requirements. You will also be notified via email when you have been approved as a member of this group.

- **Register**
- **Cancel**

A confirmation message will appear in green after successful completion of this process. Your PI and/or Group Compliance Liaison will review your request and then approve or deny membership.