TRAVEL REIMBURSEMENT INFORMATION

The NYU Tandon School of Engineering is willing to provide reimbursement for certain travel expenses in order to assist admitted students in attending PhD Admitted Student Day on Friday, February 21, 2020.

For students traveling less than 100 miles to the NYU Tandon School of Engineering campus (6 MetroTech Center, Brooklyn, NY 11201), a maximum of $150 will be reimbursed.

For students traveling 100–250 miles to campus, a maximum of $300 will be reimbursed.

For students traveling more than 250 miles to campus, a maximum of $500 will be reimbursed.

Reimbursable expenses are limited to air travel, train/rail tickets, bus fare, and/or fuel costs for ground transportation.

A limited number of discounted hotel rooms will be available for students at Hampton Inn Brooklyn/Downtown and New York Marriott at the Brooklyn Bridge. In order to be eligible for the discounted hotel rate, you must book your accommodations by Wednesday, February 5.

Important note: We recommend students admitted to the Chemical Engineering department make their accommodations at the Marriott New York Brooklyn Bridge.

Upon attendance to the event, students will receive detailed information on how to submit their reimbursements and all additional travel expenses (i.e., receipts). Reimbursement decisions are up to the discretion of the Graduate Enrollment Management and Admissions Office. The deadline for submitting your reimbursement documentation is Friday, March 13, 2020.

Only economy-class travel will be considered for reimbursement. Travel documentation, including all receipts, boarding passes, tickets, and any additional records, are required for submittal in order to obtain reimbursement (when applicable).

If you have any questions, please contact:
Office of Graduate Enrollment Management & Admissions
646-997-3182
engineering.gradinfo@nyu.edu