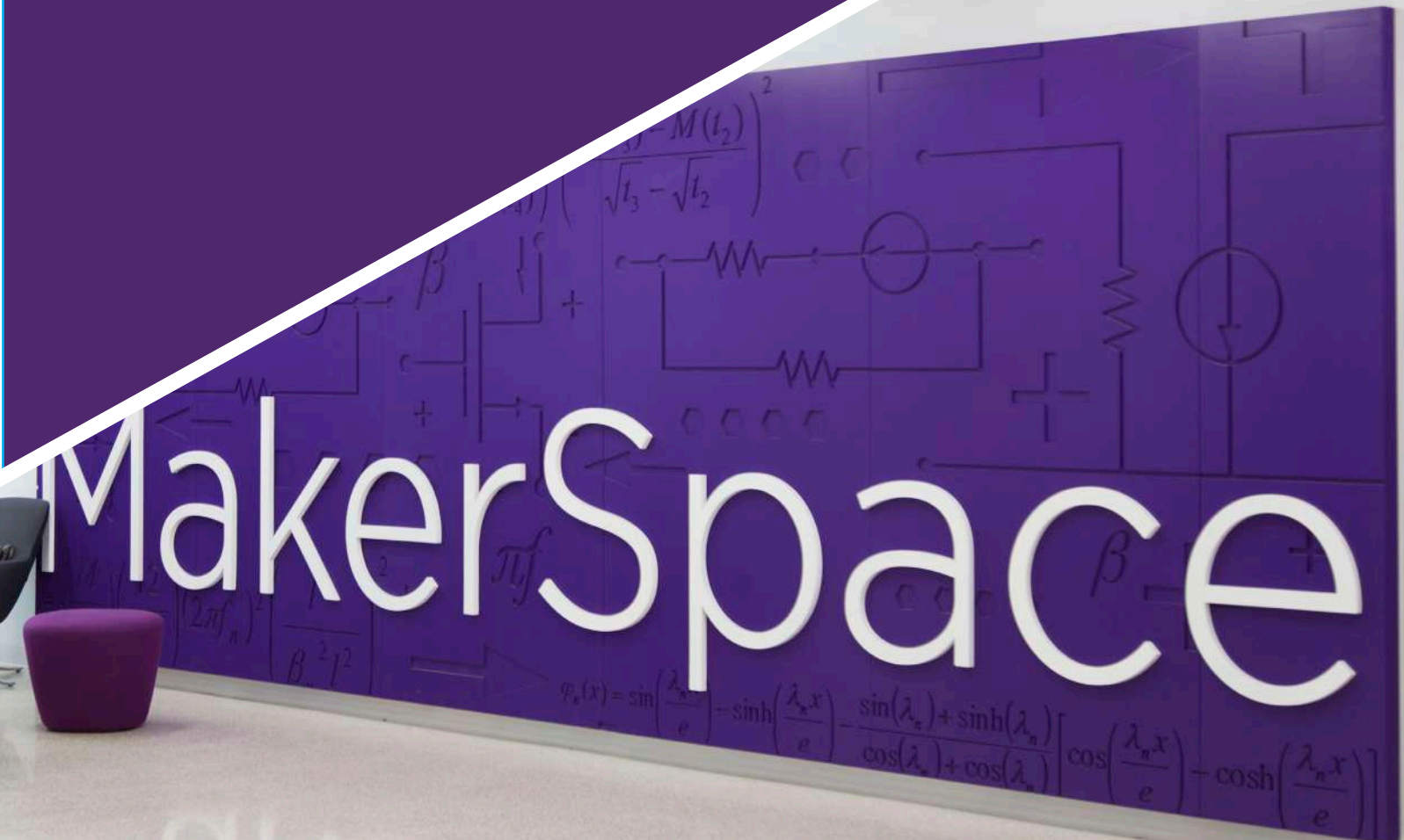




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# MAKERSPACE EVENT SPACE USER GUIDE

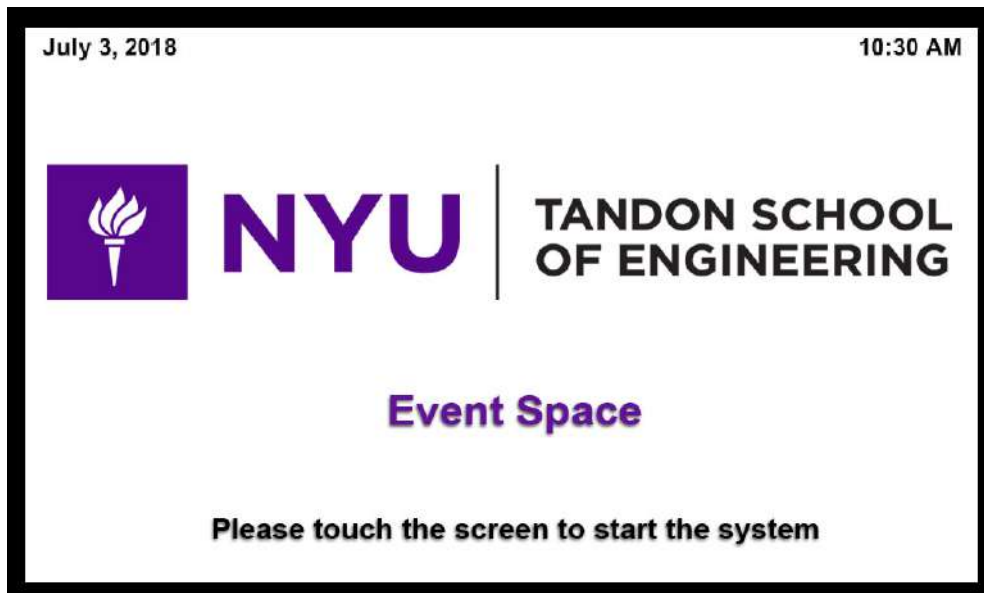


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# START UP

To begin use, tap on the touch panel to open up this screen



Touch anywhere on the touch panel to continue



Of the sources available, determine which input source you would like to use.

# LAPTOP CONNECTION

(LEFT, CENTER, RIGHT LECTERN)

Selecting a source presents a screen that tells you the source you are currently selected on followed by the projected destination. Depending on the source you select, you can send that source to either the left or right (or both) screens in the Event Space.



Left, Center and Right Lectern sources are dictated based on which wallplate is being used at the front of the room



**Left Lectern Wallplate**



**Center Lectern Wallplate**



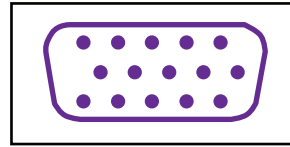
**Right Lectern Wallplate**

# LAPTOP CONNECTION

HDMI



VGA



Find the cables corresponding to the input for your laptop connection.

- a. Plug the cable into your laptop



The in-house system will automatically detect which input connection you are using and will display on the screen once you've selected the correct destination



Ensure that you have your computer display set to either **mirror** or **extend** on your laptop

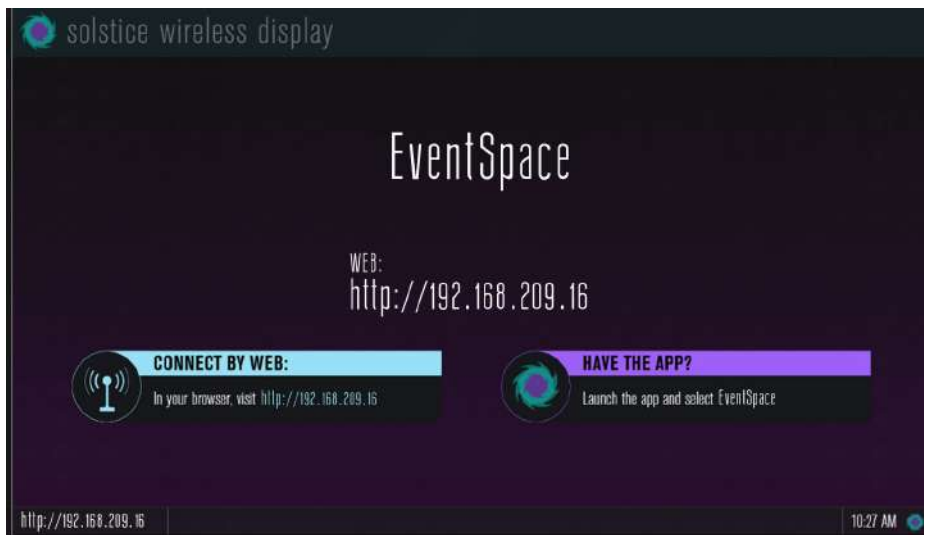


# MERSIVE SOLSTICE



If your laptop doesn't have the proper connection for the wall plates or if you would like to project your laptop from any location in the room, you can project wirelessly with **Mersive Solstice**

Selecting this source will prompt a connection screen that will display the IP address you need to connect to in order to project your display



Once connected through the IP address, the website will give further instructions on how to connect to the wireless system

# BLU-RAY PLAYER

Insert your DVD or Blu-ray disc into the SONY player found in the Media closet



Once inserted you can use the controls on the touch panel to play and control your video



# ***PROJECTOR***

Upon selecting a source, the projector will turn on/warm up and the screen will come down, which may take up to three minutes.



The projector should now be displaying whichever input was chosen





# SOUND

If you wish to use sound, ensure that the volume is turned up on the device and then turn up the volume on the touch panel



You can mute the volume or the presentation at any time using the respective mute and picture mute buttons



# ***PROJECTION SCREEN***

Upon selecting a source, the projector screen will automatically extend.

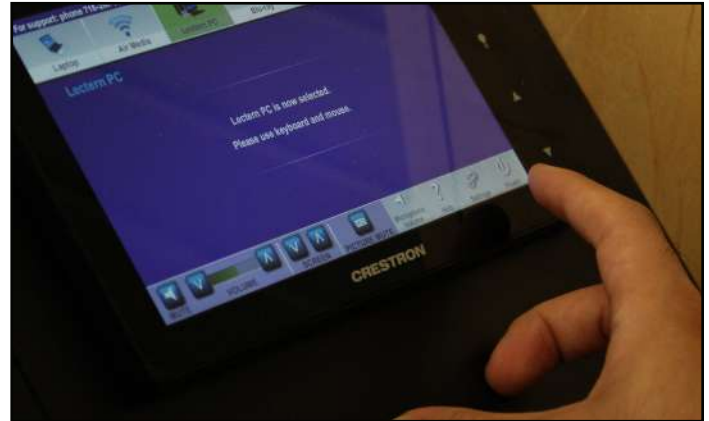


Alternatively, use the screen up/down buttons on the touch panel located in the settings section

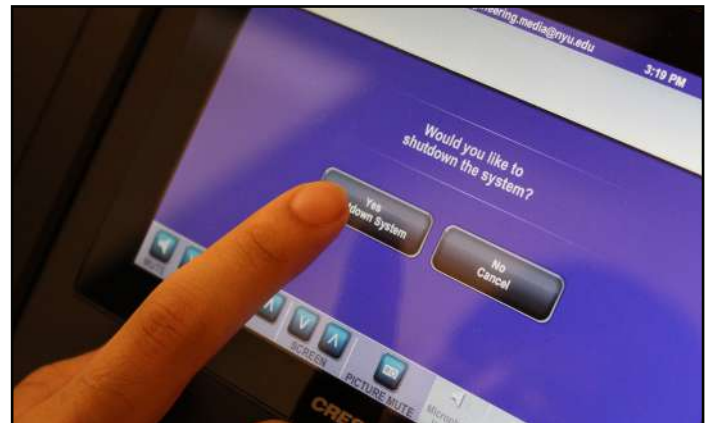


# ***SHUT DOWN***

Once finished, unplug whichever device you had connected (if applicable) and turn off the touch panel using the power button on the screen



A system prompt should appear asking “Would you like to shutdown the system?”, if you are ready to stop presenting, press the “Yes Shutdown System” button



The system will shut down everything automatically. Please return any borrowed equipment to its proper place.