

MEDIA SUPPORT



NYU

TANDON SCHOOL
OF ENGINEERING

ENGINEERING.MEDIA@NYU.EDU

1(646)-997-3934

ROGER'S HALL 2ND FLOOR CRESTRON USER GUIDE

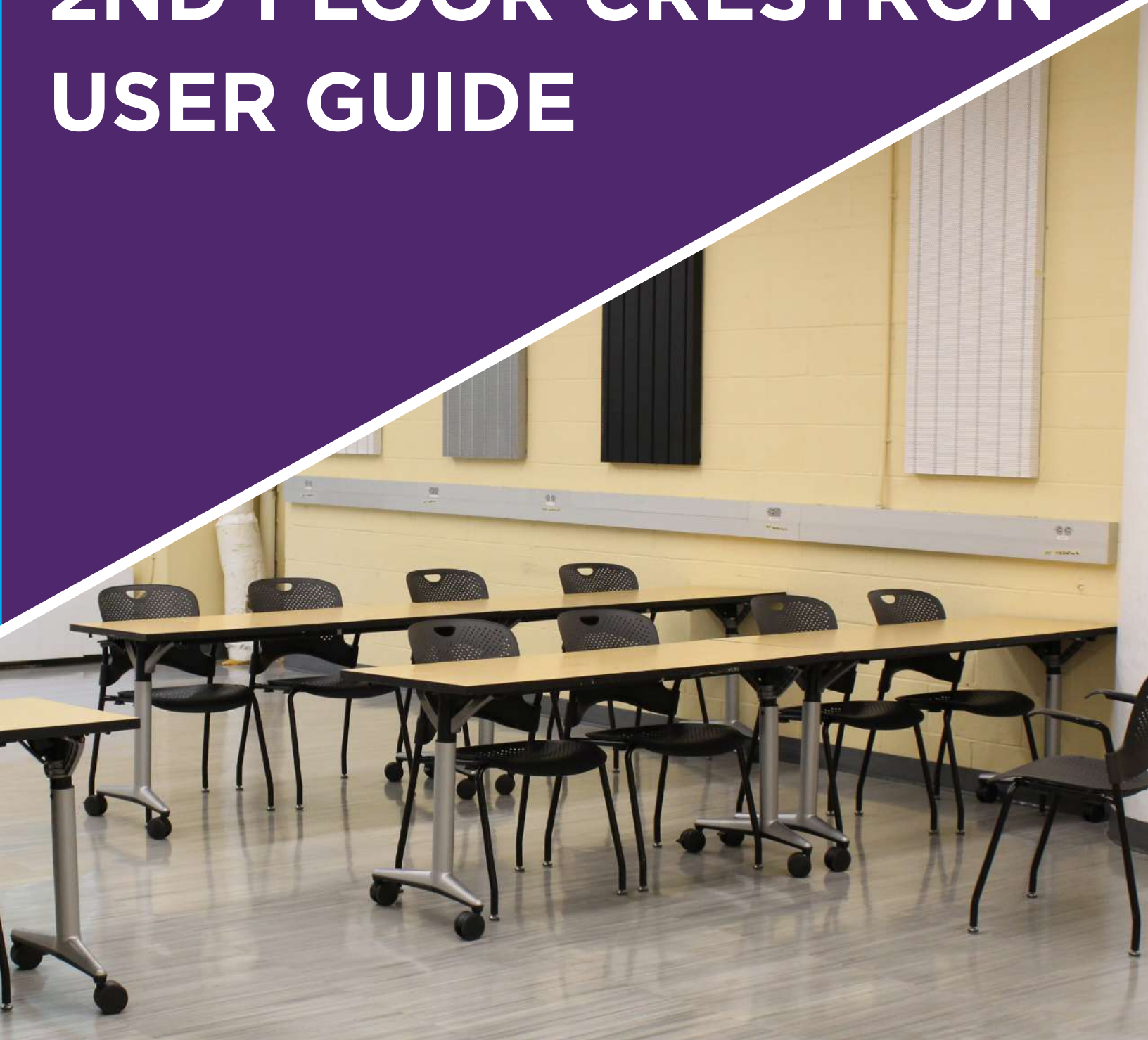




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START UP

To use the projector, tap on the Crestron touch panel's screen to open up this page



Press the black start button at the bottom of the screen to get the following screen



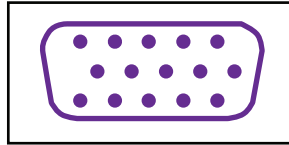
Of the sources available, determine which input source you would like to use.

LAPTOP CONNECTION

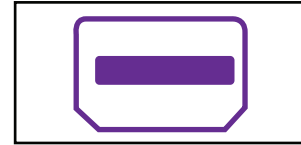
HDMI



VGA



Mini Displayport



Find the cables corresponding to the input you wish to use on the lectern or in the closed panel to the left of the touch panel

- a. Plug the cable into your laptop



Selecting "Laptop" as the input source will show more source options. Know that you can use whichever dongle/adaptor but the choice selected on the touch panel should match the cable



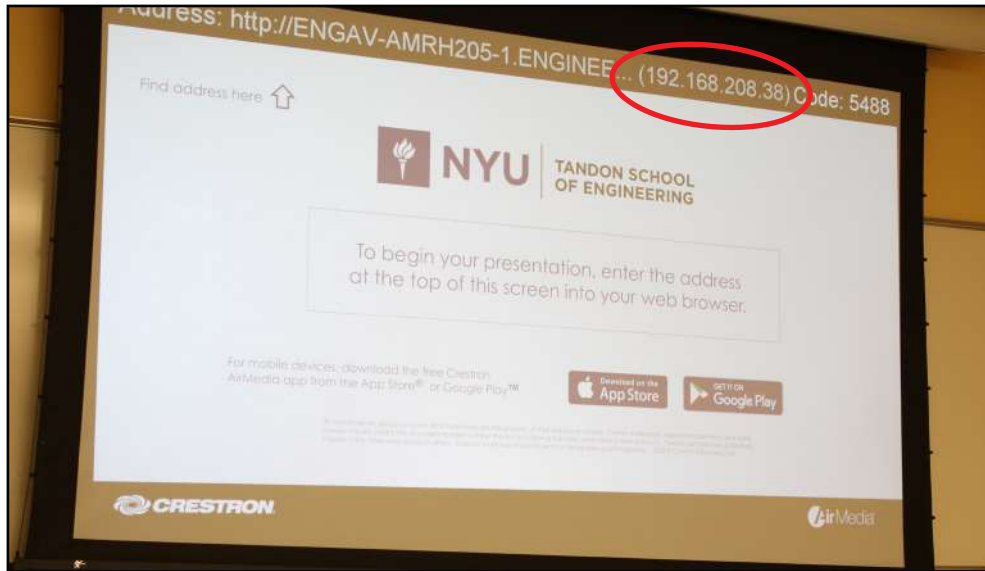
Ensure that you have your computer display set to either **mirror** or **extend** on your laptop



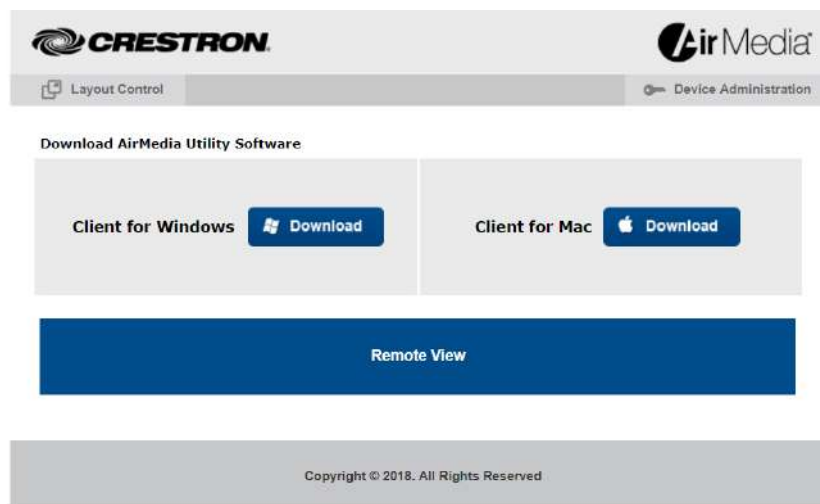
AIR MEDIA

Air Media allows you to present wirelessly as long as you are on the NYU network/WiFi

You will need to type in the IP address at the top right corner of the Air Media Page that is projecting into a web browser



Follow the instructions on the page

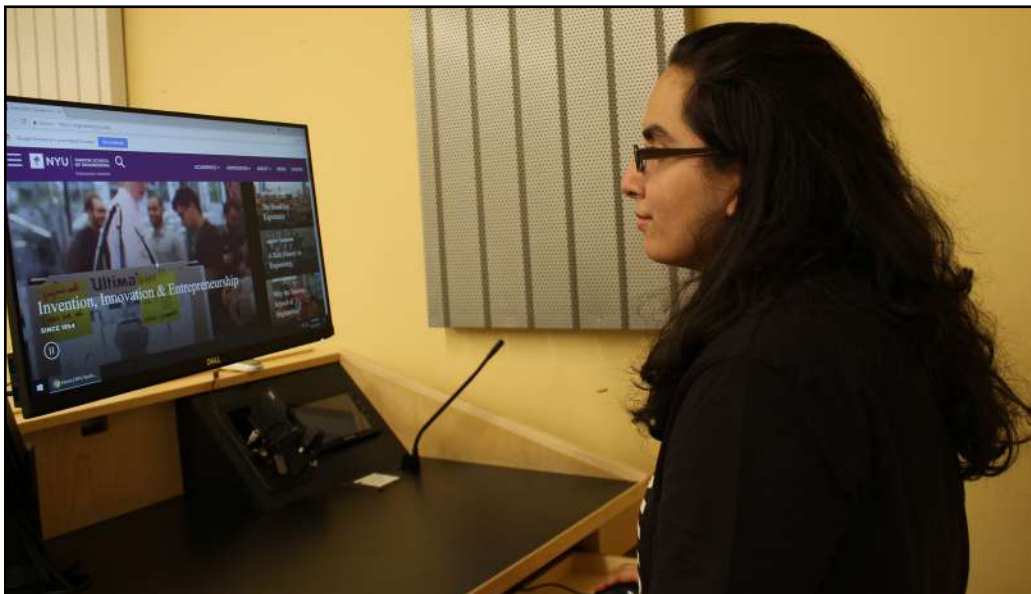


LECTERN PC

The lectern PC should be turned on, but you may have to wake up the monitor by pressing the power button the bottom right of the lectern monitor



You can continue to use the lectern PC with the keyboard and mouse in the keyboard drawer on the lectern.

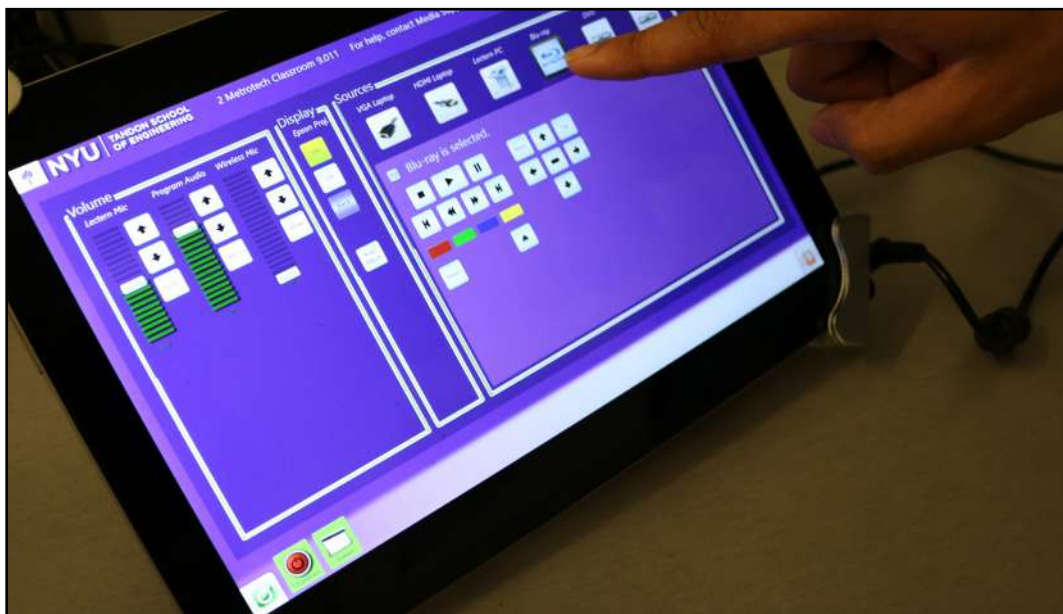


BLU-RAY PLAYER

Insert your DVD or Blu-ray disc into the SONY player found in the closed cabinet in the bottom



Once inserted you can use the controls on the touch panel to play and control your video

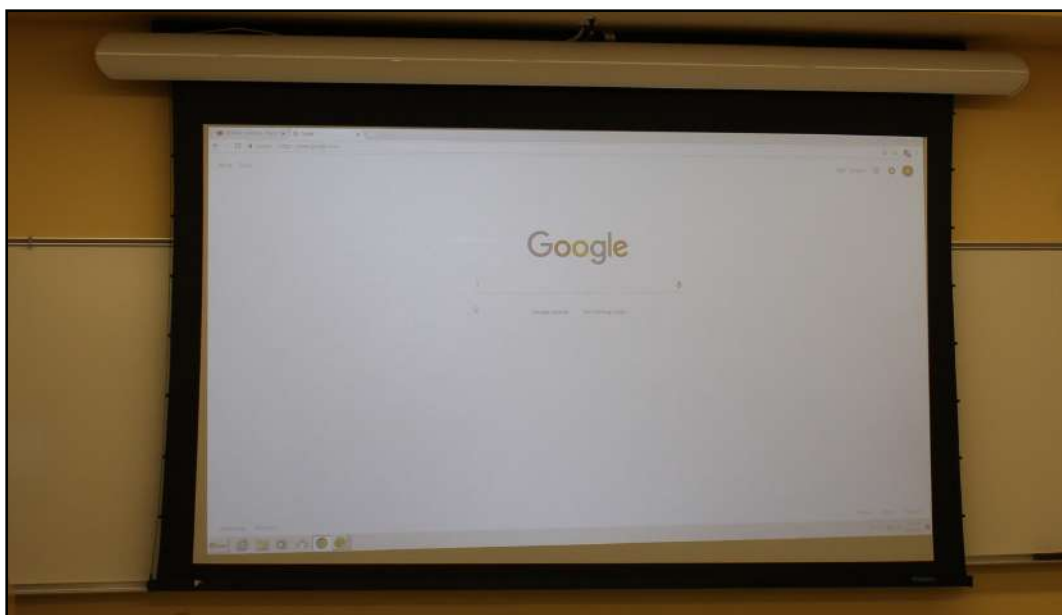


PROJECTOR

Upon selecting a source, the projector will turn on/warm up and the screen will come down, which may take up to three minutes.



The projector should now be displaying whichever input was chosen



SOUND

If you wish to use sound, ensure that the volume is turned up on the device, and then turn up the volume on the bottom left corner of the touch panel



If desired, you can mute the volume or the presentation at any time using the respective ***mute*** and ***picture mute*** buttons

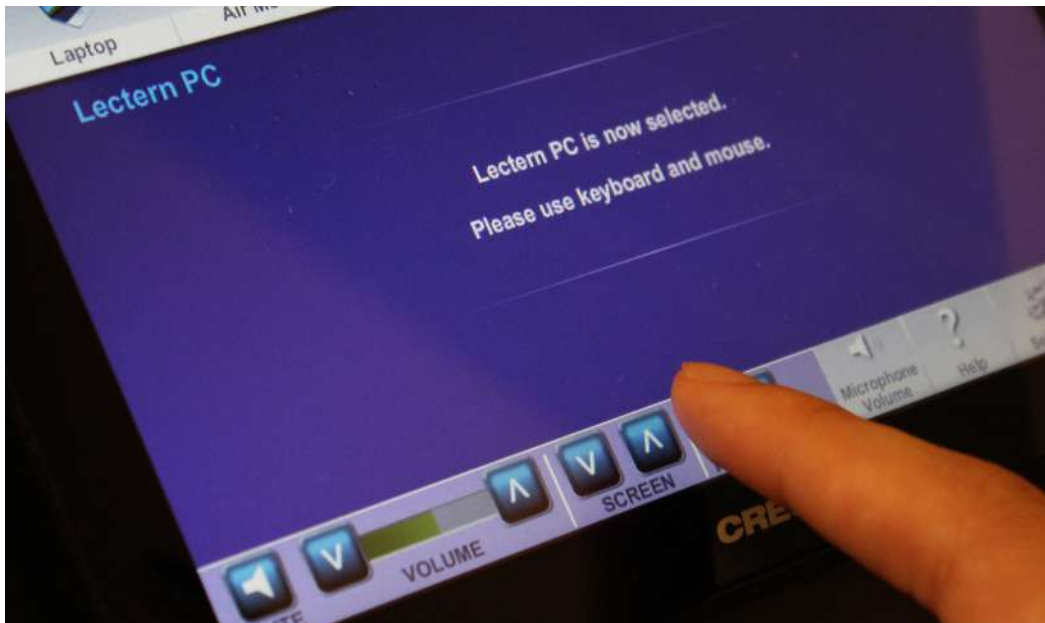


If you need a microphone, there are Lavalier and Handheld mics located in the bin with the white lid in the cabinet. Just turn on the microphone and they should be ready to use



PROJECTION SCREEN

If you wish to use the whiteboard with the projection, feel free to use the screen up/down button under the screen selections

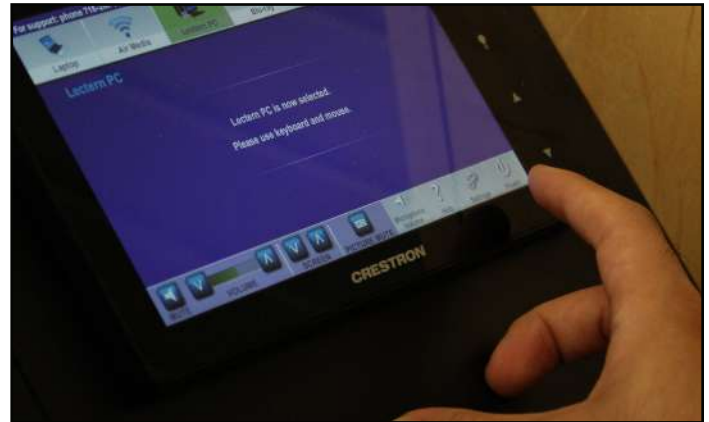


Alternatively, use the switch behind you or next to you on the wall to move the screen up and down

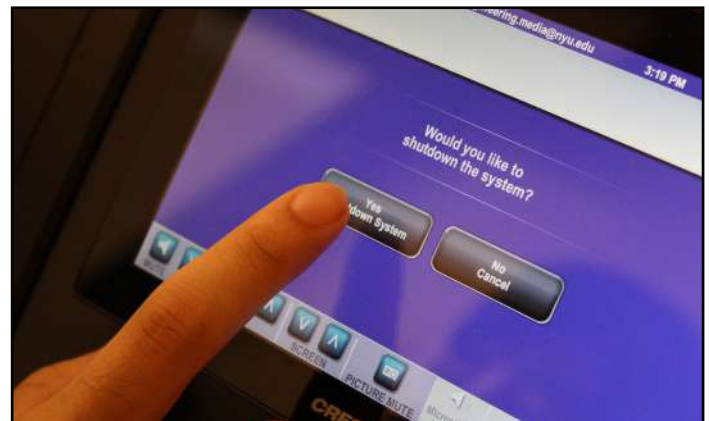


SHUT DOWN

Once finished, unplug whichever device you had connected (if applicable) and turn off the touch panel using the power button on the screen



A system prompt should appear asking "Would you like to shutdown the system?", if you are ready to stop presenting, press the "Yes Shutdown System" button



Please do not shut down the lectern PC if you used it. Simply turn the monitor off using the glowing power button on the bottom left under the screen

