

# Request to Schedule Dissertation Defense for the Ph.D. Degree



NYU

TANDON SCHOOL  
OF ENGINEERING

Graduate Academics

Polytechnic Institute

## INSTRUCTIONS

1. This form is to be completed by the Chairperson of the Ph.D. Guidance Committee and then sent to the Office of the Associate Dean for Graduate Academics (see Prof. Jose Ulerio in RH413) at least **2 weeks prior to the scheduled defense date**.
2. When this form is approved, copies of a notice, entitled "Notice of Scheduled Final Examination for the Ph.D. Degree" will be sent to the student, the committee members, the department head, and the Guidance Committee Chairperson for distribution to select members of the faculty as an invitation to attend the exam.

**PLEASE INCLUDE A COPY OF THE ABSTRACT WITH THIS APPLICATION.**

## STUDENT INFORMATION

First Name	Last Name	Univ ID
E-mail Address	Telephone Number	Net ID
Academic Home Department	Academic Major	

Previous Degrees (e.g., B.S. Electrical Engineering))	School	Country	Year

Semester & Year Passed Qualifying Exam

## GUIDANCE COMMITTEE

Chairperson	Chairperson E-mail	Dissertation Advisor	Dissertation Advisor E-mail
Committee Member#1	Committee Member#1 E-mail	Committee Member#2	Committee Member#2 E-mail
Committee Member#3	Committee Member#3 E-mail	Committee Member#4	Committee Member#4 E-mail
Committee Member#5	Committee Member#5 E-mail	Committee Member#6	Committee Member#6 E-mail
Major	Date Satisfied	Minor (if applicable)	Date Satisfied

Dissertation Title

## REQUEST TO SCHEDULE EXAMINATION

I have verified the above information and hereby request that the dissertation defense and the final examination for the Ph.D. for the above named candidate be scheduled as follows:

Date of Examination: \_\_\_\_\_ Time: \_\_\_\_\_ Location: \_\_\_\_\_

Chairperson's Name

Signature

Date

**STUDENTS: DO NOT WRITE BELOW THIS LINE**

**ADMINISTRATIVE ACTION**

Jose Ulerio, Operations Manager

Graduate Academics

Signature

Date