TRAVEL REIMBURSEMENT INFORMATION

The NYU Tandon School of Engineering is willing to provide reimbursement for certain travel expenses in order to assist admitted students in attending PhD Admitted Student Day on Thursday, March 8, 2018.

For students traveling less than 100 miles to the NYU Tandon School of Engineering campus (6 MetroTech Center, Brooklyn, NY 11201), a maximum of $150 will be reimbursed.

For students traveling 100–250 miles to campus, a maximum of $300 will be reimbursed.

For students traveling more than 250 miles to campus, a maximum of $500 will be reimbursed.

Reimbursable expenses are limited to air travel, train/rail tickets, bus fare, and/or fuel costs for ground transportation.

Overnight accommodations will be reserved at a hotel of the school’s choosing for one night only (the evening of Wednesday, March 7 or Thursday, March 8). Accommodations arranged outside of the specified hotel and/or the specified time frame are not eligible for reimbursement. More information regarding the school’s choice of hotel to come.

Only economy class travel will be considered for reimbursement. Travel documentation, including all receipts, boarding passes, tickets and any additional records, are required for submittal in order to obtain reimbursement (when applicable).

Please bring your documents with you to PhD Admitted Student Day in order to begin the reimbursement process. Reimbursement decisions are up to the discretion of the Graduate Enrollment Management and Admissions Office. The deadline for submitting your reimbursement documentation is Friday, April 13, 2018.

If you have any questions, please contact:
Office of Graduate Enrollment Management & Admissions
646-997-3182
engineering.gradinfo@nyu.edu