SUMMER HOUSING 2017
APPLICATION INSTRUCTIONS

Please follow the step-by-step instructions below to complete your Summer Housing application as an Tandon General Studies participant.

**Completing the Summer Housing Application**

- If you do not have an NYU ID number, register for one [here](http://home.nyu.edu). Once you receive your ID number via e-mail (in about 3 business days), follow the instructions in the e-mail to activate your NYU ID number and create your password.
- Login to NYUHome at [http://home.nyu.edu](http://home.nyu.edu) with your Net ID and Password.
- Click on the “Student Housing and Meal Plan Forms” button under the “Housing Forms” section. If this option is not located on your main homepage, you can find it under the NYU Life tab. This will bring you to the NYU Housing Portal. Look for Summer in New York City and click Access Application.
- Please read each application step carefully and follow the instructions, paying careful attention to the **Summer Affiliation Step**. (Please note, you are NOT in a prearranged group. Select NO on Step 3.)

**Summer Affiliation**

You are considered an affiliated applicant. This makes you eligible to reside in certain residence halls during the program which are available at a reduced weekly rate. **On the ‘Summer Affiliation’ step, please answer YES to:**

> Will you be working or volunteering at NYU during the 2017 Summer Housing Period?

In the description box that opens please enter Tandon General Studies and note your program dates.

- Complete the remainder of the application and make sure to click SUBMIT on the final step of the application.
- Once your application has been submitted you will receive an email confirmation that your application has been received along with instructions for submitting your $500 reservation payment. **IMPORTANT:** Your application is not complete until you have submitted your reservation payment.

**Hall Availability**

The following halls are being offered at a reduced rate to affiliated applicants, subject to availability:

- **Othmer Hall** (in Brooklyn)

Other halls are offered at a regular rate. For a full list of our rates, please visit our website [here](http://home.nyu.edu).

If you have any questions about the Summer Housing application, please contact NYU Summer Housing at 212-998-4600 or housing@nyu.edu. Please identify yourself as a group participant and include the name of your group.