ANNOUNCEMENT AND GUIDELINES: New York University- Polytechnic Institute of NYU  Seed Grants for Collaborative Research

YEAR 2 – Submission Deadline: January 13, 2010
(anticipated starting date of projects: March 15, 2010)

Awards:  In this second year of seed grant proposals, NYU anticipates making about 15 awards with an average award amount of about $65,000. Program funds are to be used exclusively as seed funds for projects that position the faculty teams to successfully compete for extramural funding to sustain the projects in the long term.

Term of Award: The term of awards will be for one calendar year. Continuation awards with additional funding for six months to one year may be granted, contingent on progress, availability of funds, and likelihood of obtaining extramural funding.

Selection Criteria and Eligibility: This program is intended primarily to initiate new research collaborations. Proposals require at least one co-Principal Investigator (co-PI) from each institution who must be either regular faculty or research faculty, who is eligible to be a principal investigator on sponsored programs (i.e., Research Professor, Research Associate Professor or Research Assistant Professor).

The following additional eligibility criteria apply to proposals submitted in response to this request for proposals:
1 Preference will be given to proposals from recently hired faculty
2 Strong preference will be given to proposals on topics that fall under the umbrella of “Urban Systems”
3 Renewal proposals will only be considered in exceptional cases, if extremely strong justification is provided. The maximum renewal award will be $40,000 (shared between the two PIs) for up to 12 months. These proposals must include a section summarizing progress to date.

Proposal Requirements:
Proposals must include:
1. Cover page including the project title; the names of the investigators, their titles, and contact information including department and home institution; the amount requested; and the signatures of the investigators and their respective department heads.
2. A five page project description including (i) details of the proposed research plan, products, or resources (maximum of 3 pages), (ii) a statement of how the award will reinforce longer term interactions between NYU and Poly beyond the award period, (iii) a description of existing infrastructure and resources which will support the project, (iv) anticipated staffing levels, and (v) plans for subsequent
extramural funding for the project (name funding agencies and programs if known and required level of extramural funding to sustain the project beyond the seed funding cycle).

3. a 2-page biographical sketch for each investigator, following essentially the format required by the NSF, including educational and professional experience, up to 10 significant publications, relevant professional awards or honors, and current collaborations outside and within NYU and Poly, respectively.

4. Current and pending support, including the names of the principal investigators, grant/contract title, sponsor agency, award term, and total funding.

5. Separate budgets for the NYU effort and the NYU-Poly effort co-PI and budget explanations using the NSF budget template (attached for your convenience). Budgets must adhere to the following rules:
   - Salary for the principal investigators is not permitted
   - Funds for international travel are not permitted
   - Funds for domestic travel are limited to $1,500 per co-PI and must be justified
   - Requested stipends for graduate Research Assistants must be in line with customary support level of either NYU or NYU-Poly
   - Standard fringe benefit rates apply
   - No indirect costs will be levied

6. There is no need to provide names and addresses of external reviewers

7. Links for internal proposal approval and other forms are
   - NYU Square: http://www.nyu.edu/osp/internal/synopsis/index.html
   - NYU Medical: http://www.med.nyu.edu/spa/assets/Transmittal_Form.doc
   - Poly: http://www.poly.edu/cng/forms.cfm

**Submission Process:**

Applications should be submitted electronically as a single pdf file containing all required items to the attention of Christine Villani, Director, Office of Sponsored Research at NYU-Poly (cvillani@poly.edu).

All questions regarding the application process should be directed to Kurt Becker at NYU-Poly (kbecker@poly.edu) or Dianne Rekow at NYU (dianne.rekow@nyu.edu).