## Feature

<table>
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<tr>
<th>Feature</th>
<th>Procedure</th>
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| **Hold** | To temporarily place a call on hold  
To return to held call | 1. Press **Hold**.  
1. Press call appearance with green blinking light. |
| **Transfer** | To transfer a call from your phone to another extension | 1. Press **Trnsfr** (call is automatically on hold).  
2. Dial the extension to transfer to.  
3. Announce the call.  
4. Press **Trnsfr** (again). |
| **Conference** | To conference up to 6 parties (including yourself) on a call | 1. Press **Conf** (call is automatically on hold).  
2. Dial the number to be added to the conference call.  
3. Press **Conf** (again). |
|  | | Repeat steps 1-3 to add other parties. |
|  | To cancel a call transfer | 1. Press call appearance with green blinking light. |
| **Redial** | To redial the last number you dialed | 1. Press **Redial**. |
| **Speaker** | 2-way speakerphone (Speak & Listen)  
To change from speaker to handset | 1. Press **Spkr**.  
1. Lift handset. |
| **Ring** | To change ring pattern | 1. While on-hook, press **Conf**.  
2. Continue to press and release **Conf** to cycle through ring patterns.  
3. To select a ring pattern, stop pressing **Conf**.  
After the 3rd ring, the ring pattern is set. |
| **Test** | To test lights | 1. While on-hook, press **Trnsfr**. |